



Thursday, December 07, 2006

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**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

ITEM No. 23

Subject: Authorize award and execution of a contract with SCHOOL SPECIALTY, Austin, TX, for the purchase and installation of library shelving for the Spicewood Springs Branch Library in an amount not to exceed \$64,801 50

Amount and Source of Funding: Funding is available in the Fiscal Year 2006-2007 Capital Budget of the Library Department.

Fiscal Note: A fiscal note is attached.

**Additional Backup
Material**

(click to open)

Lib_School Specialty
Fiscal Note

For More Information: R.C. Hernandez, Senior Buyer, 974-6434

Purchasing Language: Sole Source

This contract is for the purchase and installation of Wilsonstak library shelving for the Spicewood Springs Branch Library.

On November 3, 1998, the voters approved a bond issue for the design, construction, and furnishings for the expansion of the Spicewood Springs Branch Library. The expanded 13,257 square foot library will provide needed services for adults and children of the Spicewood Springs neighborhood and surrounding areas. The project includes space for check out, reference, children's programming, study and reading areas, automatic catalog accessing, Internet terminals, a Teen Center, and tutoring programs. It also includes other support functions such as a multipurpose room for large group meetings, restrooms, display area, offices, and storage rooms. Adequate parking and an exterior book drop are included as well.

School Specialty is the only authorized distributor of Wilsonstak Shelving for the Austin area. Wilsonstak Shelving was chosen by the Library Department in 1996 to be the standard for shelving. This decision was based on fiscal and public safety concerns related to the shelving requirements for large numbers of heavy books.

PRICE ANALYSIS a. Sole source. Fiscal and public safety concerns lead to the selection of this manufacturer's product in 1996 as the standard. For purposes of compatibility, this is a sole source purchase. b. The price offered represents a 32% increase from the last contract awarded May 2005. The increase is due to higher steel product prices and labor costs. **APPROVAL JUSTIFICATION** a. The Purchasing Office concurs with Austin Public Library Department's recommended award.

**CIP BUDGET
FISCAL NOTE**

DATE OF COUNCIL CONSIDERATION:
WHERE ON AGENDA:
DEPARTMENT:

12/07/06
Resolution
Library

DESCRIPTION: Authorize award and execution of a contract with **SCHOOL SPECIALTY**, Austin, TX, for the purchase and installation of library shelving for the Spicewood Springs Branch Library in an amount not to exceed \$64,801.50.

FINANCIAL INFORMATION

Project Name: Spicewood Springs Branch Library Expansion
Project Authorization: 2006-2007 Capital Budget
Project Source: CIP Interest
Fund/Department/Unit: 8410-8507-6008

Current Appropriation:	\$	800,000.00
Unencumbered Balance:	\$	427,967.33
Amount of This Action:	\$	<u>(64,801.50)</u>
Remaining Balance:	\$	363,165.83

Financial Manager: *Dana McBe*

Date: 11/30/06